

# AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham Town Hall, Market Place, Melksham, SN12 6ES  
**Date:** Wednesday 12 December 2012  
**Time:** 7.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

Please note that you are invited to partake in wine and mince pies provided by Cllr Jonathon Seed after the close of the meeting.

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Alison Sullivan (Melksham Community Area Manager), direct line 01249 821621 or (email) [alison.sullivan@wiltshire.gov.uk](mailto:alison.sullivan@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)  
Cllr Rod Eaton, Melksham North (Vice Chairman)  
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South  
Cllr Stephen Petty, Melksham Central  
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p><b>Victim support - information display stand prior to Area Board.</b></p>	<p><b>6.30pm</b></p>
<p>1 <b>Chairman's Welcome, Introduction and Announcements</b> <i>(Pages 3 - 6)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Community Infrastructure Levy (CIL).</li> <li>• Welfare Reforms – a short film.</li> <li>• Wilts &amp; Berks Canal – update.</li> </ul>	<p><b>7.00pm</b></p>
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> <i>(Pages 7 - 18)</i></p> <p>To confirm the minutes of the meeting held on the 10 October 2012 <i>(copy attached)</i>.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Partner Updates</b> <i>(Pages 19 - 26)</i></p> <p>To receive written updates from any of the following partners:</p> <ol style="list-style-type: none"> <li>a. Melksham CAYPIG</li> <li>b. Melksham Youth Advisory Group (YAG)</li> <li>c. Community Area Partnership Representative</li> <li>d. Wiltshire Police/Wiltshire Police Authority</li> <li>e. Wiltshire Fire and Rescue Service</li> <li>f. NHS Wiltshire</li> <li>g. Melksham Town Council</li> <li>h. Parish Council Nominated Representatives</li> <li>i. Melksham Chambers of Commerce</li> </ol>	<p><b>7.20pm</b></p>

6	<b>"You Decide" Event -Update</b>	7.35pm
	Cllr Jon Hubbard to update the meeting on the Youth budgeting event that was held on the 14 November 2012.	
7	<b>Understanding Autism</b>	7.45pm
	10 minute interactive discussion from a young person with Autism.	
8	<b>The Legacy of 2012</b>	7.55pm
	Councillor Jane Scott OBE, Leader of Wiltshire Council - To recap on the year's events, discuss the effect the year has had on the community and to discuss how to carry on the legacy through 2013 and beyond.	
9	<b>Cabinet Member Questions - Cllr Jane Scott OBE</b>	8.25pm
	Cllr Jane Scott OBE, Leader of Wiltshire Council will explain her role and answer any questions.	
10	<b>Any Other Items of Public Concern</b>	8.35pm
11	<b>Grants and Funding (Pages 27 - 62)</b>	8.40pm
	i.To ask Councillors to consider two applications seeking 2012/2013 Community Area Grant Funding.	
	<ul style="list-style-type: none"> <li>• Melksham &amp; District Guides.</li> <li>• Melksham Scout Group.</li> </ul>	
	ii.To ask Councillors to consider two applications seeking 2012/2013 Small Grant Funding.	
	<ul style="list-style-type: none"> <li>• Keevil Village Hall Management Committee.</li> <li>• Steeple Ashton Christmas Lights.</li> </ul>	
	iii.Application for funding from Cllr Jon Hubbard for Youth Participatory Budget event during 2013.	
	iv.Application from Melksham Community Partnership for the second tranche of funding for the period 2012/13.	

12 **Future Meeting Dates**

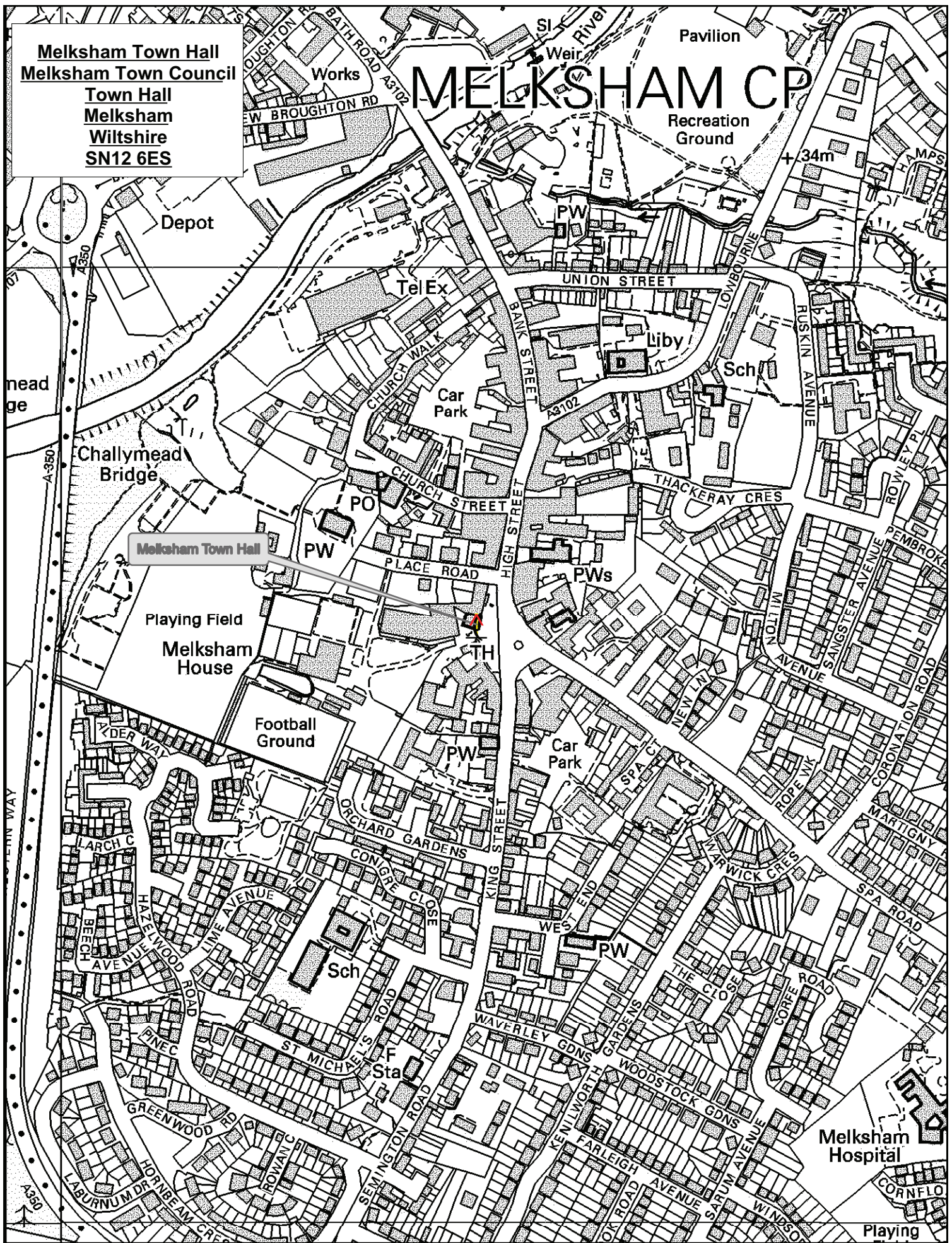
- Wednesday 6 February 2013 – Seend Community Centre.

13 **Evaluation and Close**

**9.00pm**

**Melksham Town Hall**  
**Melksham Town Council**  
**Town Hall**  
**Melksham**  
**Wiltshire**  
**SN12 6ES**

# MELKSHAM CP



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# Chairman's Announcements

<b>Subject:</b>	<b>Community Infrastructure Levy (CIL) for Wiltshire – Consultation</b>
<b>Officer Contact Details:</b>	<b>CIL@Wiltshire.gov.uk</b>
<b>Weblink:</b>	<b><a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></b>
<b>Further details available:</b>	<b>The charging schedule and supporting documents can be viewed online at: <a href="http://www.wiltshire.gov.uk/communityinfrastructurelevy">www.wiltshire.gov.uk/communityinfrastructurelevy</a></b>

## Summary of announcement:

### What is the Community Infrastructure Levy (CIL)?

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) charging schedule. CIL is a new charge that local authorities in England can place on new development in their area. The money generated through the levy will contribute to the funding of infrastructure to support growth.

### Why has Wiltshire decided to implement the Levy?

Government, through legislation, has restricted the ability of local authorities to pool funding for off-site infrastructure and expects them to develop CIL. The government believe that this tariff based approach provides the best framework to fund new infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much money developers will be expected to contribute.

### How will money from CIL be spent?

CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. CIL regulations also propose to allow the council to allocate a share of the levy raised in a local area to deliver infrastructure that local communities want – although this 'meaningful proportion' is yet to be set by the government.

### Consultation on the preliminary draft charging schedule

A preliminary draft charging schedule has been developed which sets out the proposed charging rates for Wiltshire. The council considers that the preliminary draft charging schedule strikes an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

In accordance with Regulation 15 of the CIL Regulations 2010 (amended 2011), comments are invited on the preliminary draft charging schedule during the consultation period starting 1 October and ending 12 November 2012 at 5pm.







# Easy guide to the Community Infrastructure Levy

Public consultation on the preliminary draft charging schedule is open between 1 October and 12 November 2012.

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## How will money from CIL be spent?

CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. CIL regulations also propose to allow the council to allocate a share of the levy raised in a local area to deliver infrastructure that local communities want – although this 'meaningful proportion' is yet to be set by the government.

## What development will be liable to pay CIL?

CIL can be applied to most new buildings with 100m<sup>2</sup> or more of gross internal floor-space (or involves the creation of at least 1 dwelling), and is charged per square metre on net additional floor-space. The amount of CIL a development is liable to pay is based on its size, type and location. The rate(s) of CIL are set locally by the charging authority (Wiltshire Council) and are published in a charging schedule. The levy is payable by the developer on commencement of development.

## What are the proposed CIL rates for Wiltshire?

The preliminary draft charging schedule proposes the following CIL charging rates by type of development in Wiltshire:

Development type	CIL charge (£/sq m)
Residential	£70
Retail (except retail warehouse, supermarkets and similar development)	£0
Retail warehouse, supermarkets and similar development	£175
Student housing and hotels	£70
All other uses	£0

### How have these rates been calculated?

The proposed CIL rates have been informed by an up-to-date development plan (Draft Wiltshire Core Strategy), infrastructure planning evidence base (Infrastructure Delivery Plan) and viability assessment (prepared by consultants BNP Paribas). Having examined all available evidence it is considered that the proposed rates strike an appropriate balance between contributing to funding infrastructure and ensuring development across Wiltshire remains viable.

### How can I comment on the preliminary draft charging schedule?

Comments are invited on the preliminary draft charging schedule during the consultation period starting 1 October and ending 12 November 2012.

The charging schedule and supporting documents can be viewed:

- online at [www.wiltshire.gov.uk/communityinfrastructurelevy](http://www.wiltshire.gov.uk/communityinfrastructurelevy)
- at libraries and the council's main office hubs.

We welcome your comments via the following means:

- online consultation portal: <http://consult.wiltshire.gov.uk/portal>
- email: [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk)
- post: Spatial Planning, Economy & Regeneration, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

### What is the timetable for implementing CIL in Wiltshire?

Representations received on the preliminary draft charging schedule will be taken into consideration in preparing the draft charging schedule. Following an additional period of consultation on this second draft, the charging schedule will then be examined in public by an independent inspector.



### How will the levy affect planning obligations?

Developer contributions are currently collected through 'Section 106' planning obligations. Planning regulations state that there should be no 'double charging' for infrastructure through CIL and Section 106. So only CIL money pooled from multiple developments will be used to fund infrastructure on the 'Regulation 123' list. After a CIL charging schedule is adopted, planning obligations will still be used to deliver site-specific, direct requirements, without which a development should not be granted planning permission. As it stands, planning obligations will continue to be used to fund the provision of affordable housing, but this may change in the future.

Telephone: 01225 713 223 • Email: [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk) • Web: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham Assembly Hall, Market Place, Melksham, SN12 6EF  
**Date:** 10 October 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## In Attendance:

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### **Wiltshire Councillors**

Cllr Jonathon Seed (Chairman), Cllr Rod Eaton (Vice Chairman), Cllr Mark Griffiths, Cllr Jon Hubbard, Cllr Steve Petty, Cllr Roy While and Cllr Stuart Wheeler

### **Wiltshire Council Officers**

Alison Sullivan - Community Area Manager  
Kevin Fielding - Democratic Services Officer  
Niki Lewis – Service Director  
Lucy Murray-Brown - Head of Campus & Operational Models

### **Town and Parish Councils**

Melksham Town Council – Chris Petty & Terri Welch  
Atworth Parish Council – Effie Gale-Sides, Mitch Roberts & Maureen Weston  
Broughton Gifford Parish Council – Paul Wiltshire  
Great Hinton Parish Council – George McDonic  
Keevil Parish Council – Jerry Wickham  
Melksham Without Parish Council – Alan Baines & Mike Sankey  
Seend Parish Council – T.Carr & Joan Savage  
Semington Parish Council – Paul Bowyer, Ron Robinson & Steve Rimmer

**Partners**

Wiltshire Police – Sgt McLundie

Wiltshire Fire & Rescue Service – Mike Franklin

Chamber Of Commerce – Graham Ellis

Community Area Partnership – Colin Goodhind, Chris Holden & Phil McMullen

**Total in attendance: 230**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Melksham Assembly Hall, and then introduced the Wiltshire councillors who made up the area board as well as Cllr Stuart Wheeler, Cabinet Member for Transformation, Culture, Leisure and Libraries who was in attendance.</p> <p>The Chairman thanked the Shadow Community Operations Board members, various stake holders and parish representatives in attendance, as well as the residents of Melksham for attending this Campus themed meeting.</p> <p>The following announcements contained in the pack and tabled on the night were mentioned briefly:</p> <ul style="list-style-type: none"> <li>• Barrier Busting Proposals.</li> <li>• “From Draught to Flood” Event.</li> <li>• Mineral Sites for Wiltshire &amp; Swindon.</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Mike Mills – Melksham Without Parish Council.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the 8 August 2012 meeting were agreed as a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Partner Updates</u></p> <p>The following written updates contained in the agenda pack were received and noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police/Wiltshire Police Authority.</li> </ul>

	<ul style="list-style-type: none"> <li>• Wiltshire Fire &amp; Rescue Service.</li> <li>• NHS Wiltshire.</li> <li>• Melksham Community Area Partnership.</li> </ul>
6	<p><u>Melksham Campus - services and facilities</u></p> <p>The Chairman advised that the purpose of the meeting was to agree the content of the campus facilities, there were no detailed architects plans drawn up at this stage of the process, but the initial results from feasibility work.</p> <p>Lucy Murray-Brown – Head of Campus &amp; Operational Models gave a brief introduction which outlined where Melksham was with its campus project to date.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• COB update.</li> <li>• Existing site plan - challenges and opportunities.</li> <li>• Site plan - preferred layout.</li> <li>• Adjacencies diagram – what services and facilities should go in and how they relate to each other.</li> <li>• Draft accommodation schedule.</li> </ul> <p>Cllr Roy While, Graham Ellis and Colin Goodhind - Shadow community operations board (SCOB) gave a short presentation which outlined the role of the SCOB.</p> <p>Points made included:</p> <p>Melksham Shadow Operations Board</p> <ul style="list-style-type: none"> <li>• Appointed by Area Board.</li> <li>• The team.</li> <li>• Our role – to engage and consult.</li> <li>• New approach.</li> </ul>

### Community Engagement

- Consultation (Community Area Partnership and Youth Survey).
- Fact finding with community groups - (Melksham House users and sports clubs, Christie Miller Members Forum, Chamber of commerce).
- Equalities Workshop – making the campus accessible to all.

### Communications

- Development of website - [Melkshamcampus-scob.org.uk](http://Melkshamcampus-scob.org.uk)
- Posters
- Melksham House User Updates.
- Press Releases.
- Updates to the Melksham Area Board.

### Development of Feasibility Brief

- The initial proposal.
- Design / Equalities / Travel principles.
- Service specifications.
- Local considerations.
- Discussions with Architect.

Simon Laurence, (Architect) gave a power point presentation which outlined:

- The site and its surroundings.
- Development opportunities.
- Broad positioning.

Lucy Murray-Brown – Head of Campus & Operational Models outlined the draft accommodation schedule, the content of which would be developed into plans which would then be subject to planning consent and is listed below:

**1-1 meeting rooms** - For community and partner use.

**6 lane indoor bowls rink and storage** - Detailed bowls specification to be discussed with all clubs during design phase.

**Café** - Possibly to include child's play area.

**Circulation/Viewing** – Incl. viewing areas to courts.

**Circulation/Entrance foyer** - Single point of contact, to include exhibition space.

**Clinical room**

**Dance / aerobic studio** - 1 studio with partitioning plus storage.

**Dry Changing** - WCs, hand basins, showers, bench seating, cleaners room, lockers.

**Fitness suite** - 60 place fitness suite + room circulation space.

**ICT/ICT touchdown** - Professional Development Centre ICT suite/community ICT.

**Library** - Specification discussed with Libraries Service (January 2012).

**Multi-purpose Activity Rooms** - For partner and community use (total 400m<sup>2</sup> community accommodation).

**Office** - Office/Hot desk area for council and partners.

**Sports hall 4 courts** – 100m<sup>2</sup> larger than original business case due to recent Sport England Area uplift.

**Squash** – 2 courts.

**Storage** - Scale to suit operations

**Swimming pool** - 6 lane pool with secondary pool, first aid, general storage and plant room. *(Initial meeting with ASA took place in March.)*

**Terraced pool seating.**

**WCs** - Scale to suit operations.



**Wet changing** - Separate sex configuration (lockers, WCs, hand basins, showers, vanity places).

**Youth work room** - Youth specification discussed with Youth Services (March 2012).

Questions raised from the floor included:

- Melksham Tennis Club – there appears to be only three courts on the plans, which would mean that the Tennis Club would be losing two courts when the campus is opened, would these courts be flood lit and all weather?

*a. Wiltshire Council and the SCOB would continue to work with the Tennis Club to develop adequate facilities.*

- Short Mat Bowls – Could we be reassured that there would be short mat bowls provision in the campus?

*a. Yes, Short mat bowling provision would be accommodated either in the sports hall or indoor rink.*

- What are the indicative costs expected to be?

*a. The contractor for the campus would be decided on through a tendering process and until a contract is let any financial figures are considered commercially confidential so no costs could be given at this point of the process. Once a contract is let then the figures will be released.*

- There are some forty six residential dwellings that border the proposed campus site, will these residents be consulted?

*a. yes, engagement from local residents would be sought, and it is the intention to ensure any campus buildings which were planned next to private adjacent dwellings would be of a low level.*

- Melksham Rugby Club – The Rugby Club didn't think that field sports would be included on the campus site plan.

*a. Wiltshire Council were currently in discussions with Melksham Rugby Club to relocate to a site at Dunch Lane, with the Football Club moving to Woolmore Farm.*

- Melksham Skateboarders would like to be part of the campus.

*a. The SCOB would need to discuss this, but this type of provision can be considered in the scope of the campus project.*

- Will there be provision of taxi drop off points on the campus site, and will taxi operators be able to have all taxi paperwork that currently gets processed at Monkton Park, Chippenham dealt with at the campus?

*a. Yes, we will be looking at taxi drop off points as it is critical to meet accessibility requirements, and yes all taxi related administration would be carried out from the campus as it is intended that the majority of council services can be delivered to the community from a campus.*

- Would there be 10 pin bowling provision on the campus?

*a. No, this is not in the schedule.*

- Would there be a liqueur licence granted for the campus?

*a. The Council will apply for a licence so that licensed facilities could be used as a secondary activity.*

- Would there be provision for a netball court?

*a. It was suggested that local clubs could make contact with the SCOB direct to identify if this could be incorporated into the schedule – this would not make a material change to the schedule.*

Points made from the floor included:

- Car parking would need to be well thought out, lack of decent car parking could be problematic.
- Well done to the SCOB for all their hard work
- A need for decent secure cycle parking facilities on the site.
- Un-healthy fizzy drinks and snacks vending machines should be discouraged.

Points made by the Wiltshire Councillors included:

- The importance of the Campus complementing the provision at the

Assembly Hall.

- Well done to the SCOB for pulling this project together.
- Well done to local residents for attending the meeting and making some very good points.
- Would be good to include Luncheon clubs like the ones ran at Melksham House into the facility plans, (it was noted that it is the Council's intention to ensure activities for older people, such as Lucheon clubs, will be provided within the campus).
- Exciting times for the youth of Melksham.
- Important to get the parking right.

**The Wiltshire Councillors then agreed the following decisions:**

- Positioning on the site - ***The Melksham Area Board resolves that the 'preferred positioning' of the campus on the site and the proposed adjacencies of the various components be considered the most appropriate option and that it is developed further through the forthcoming design process with as much sympathy to adjacent properties and businesses.***
- Accommodation schedule – ***The Melksham Area Board support the provision of those facilities and services noted in the draft accommodation schedule and resolves that the schedule forms part of the brief for the forthcoming design process.***
- Site adjacencies – ***The Melksham Area Board resolves that the further development of the Melksham campus takes into account the existing services and facilities on site and that as much as possible is retained on the site. Additionally the Area Board resolves that the campus design process takes into account other facilities, with specific reference to the Town's assembly Hall, and that officers take part in discussions with Melksham Town Council about the options for how this facility can best complement the future campus.***

The Chairman thanked Lucy Murray-Brown, Simon Laurence and the SCOB for their presentations and the residents of the Melksham community area for

	supporting the meeting and raising some excellent questions.
7	<p><u>Cabinet Member Questions</u></p> <p>Stuart Wheeler attended the Area Board meeting as the visiting Cabinet member. His portfolio included responsibility for campus facilities across Wiltshire, the transformation project, libraries and culture along with leisure and sport.</p> <p>Points made included:</p> <p>Transformation</p> <ul style="list-style-type: none"> <li>• That the campus would be a fantastic opportunity for the residents of Melksham.</li> <li>• Great work being carried out by the Melksham Shadow Operations Board.</li> </ul> <p>Leisure</p> <ul style="list-style-type: none"> <li>• Working alongside the campus teams to ensure that leisure facilities are well represented in all campus projects.</li> <li>• That the 2012 Olympics had inspired both old and young to get into sport.</li> </ul> <p>Culture</p> <ul style="list-style-type: none"> <li>• Currently looking at what contribution the Arts &amp; Crafts sectors brings to the county of Wiltshire.</li> <li>• Wiltshire Council continuing to support museums and music centres across the county.</li> </ul> <p>The Chairman thanked Cllr Wheeler for update.</p>
8	<p><u>Any other items of public concern?</u></p> <p>There were no items of public concern.</p>
9	<p><u>Grants and Funding</u></p> <p>The Councillors considered two applications seeking 2012/13 Community Area Grant funding and four applications seeking small grants funding:</p>

- Wiltshire People First awarded £500 to provide an oral history of the lives of people with learning difficulties in west Wiltshire over the last 100 years.

*Decision*

*The application demonstrates a link to the Community Plan; encourage the local support of disadvantaged young people and preventing disability becoming a barrier*

- Melksham Amateur football club awarded £2,800 for a disabled football project.

*Decision*

*The application demonstrates a link to the Community Plan: encourage the local support of disadvantaged young people and preventing disability becoming a barrier.*

Small Grant Funding

Atworth Youth club awarded £300 for Aikido project.

*Decision*

*This project will provide young people with a chance to try Aikido, benefiting young people and giving them confidence.*

Great Hinton Indoor Bowling Club awarded £300 for carpet handling trolley.

*Decision*

*This project will provide senior members of the bowling club ability to stow the bowling carpet and allow members ease of use of the bowls, thus keeping fit without the heavy lifting and removal of the carpet each time.*

The Happy Circle Day Centre awarded £350 for a Christmas event.

*Decision*

*This project will provide a celebration for Christmas for 35 older people who are socially isolated.*

	<p>Semington Village Hall Management Committee awarded £350 for Christmas lights.</p> <p><i>Decision</i></p> <p><i>This project will provide a focus for the village, young people and older people and help to keep the community spirit-that was demonstrated during the diamond jubilee, alive.</i></p>
10	<p><u>Future Meeting Dates</u></p> <ul style="list-style-type: none"> <li>• Wednesday 12 December 2012 – Melksham Oak School, (Youth themed).</li> <li>• Wednesday 6 February 2013 – Seend Community Centre.</li> </ul>
11	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and taking part in the meeting.</p>



## **Melksham Area Board December 2012**

### **1. Neighbourhood Policing**

#### **Current NPT Priorities:**

Up-to-date details of the current news about Neighbourhood Policing Teams (NPTs), including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

#### **Team News:**

PS Malcolm McLundie has been posted from Melksham NPT and PS Sean Brady has taken his place.

Sean is already in post and is making arrangements to meet with local partners within the Melksham area. Sean is managing the following staff:

Town Centre Team: Beat Manager – PC Kane Fulbrook-Smith with PCSO Luke Barnett, PCSO Helen Wilson & PCSO Christopher Pugh

Rural North Team: Beat Manager – PC Barry Dalton with PCSO Janet Gould & PCSO Maggie Ledbury

Rural South Team: Beat Manager – PC Emily Thomas & PCSO Rose Baldock

## 2. Crime Priorities

**Domestic and non-domestic burglary** is on the increase. The numbers are sometimes reaching 4 or 5 over a 24 hour period!

Offenders are gaining entry through insecurities or through forcing shed doors. They are also targeting garages, whether or not they are attached to a house.

Offenders are using any advantage to sneak into properties to steal anything they can carry. This can be at any time of the day or night.

Once inside sheds, outbuildings and garages; cash, wallets, telephones, gardening equipment and handbags are stolen. If a garage is entered, offenders are even breaking into cars parked within the garage and stealing items such as cash, MP3 players and laptops.

If the public fail to lock a door or padlock a shed, they increase the risk of becoming a victim.

These crimes are intolerable as many impact on people's livelihoods. The police want information and calls in respect of suspicious vehicles & people. The community needs to play its part in gaining intelligence so that the police can take action.

**Violence Against the Person (VAP)** is a key focus for the NPT at this time, especially within the town centre area at weekends. The incidents are mainly between those who know each other and often between people who have been or are in some form of relationship. This is a concerning issue for police and one that increases fear and uncertainty amongst the community. The problems are not directly linked to the night time economy but such acts impact on those who are law abiding and enjoying a night out.

The focus on reducing violent crime will remain and is under constant review by the police. The problem though does require cooperation and support from the community. The message is clear - *perpetrators who push, punch and threaten others, committing acts of violence will not be tolerated.*

The police will take action. Anyone subject to or a witness to assaults (physical or non-physical) needs to report what's happening as this is unacceptable behaviour and will be addressed either by the police working with other agencies or by another agency.

**Criminal damage** is also sadly on the increase. There are no direct links however work has been commissioned to understand repeat locations, times and likely suspects. It may be that the analytical picture shows there is a connection with the vehicle crime. This will be verbally updated on at the meeting.



## Overall performance

At the foot of this report, the performance figures for Trowbridge are set out. It remains the overarching priority to reduce the number of non domestic burglary and violent offences.

The key messages to the public are:

- 1 Keep buildings secure – lock doors and windows.
- 2 Keep cars locked and property out of sight.
- 3 Report suspicions about people – the police need this information from you.
- 4 Record details of identifiable property and/or take photos of your belongings – this gives the police more of a chance to identify stolen property.

With Christmas approaching and people spending their hard earned money on presents, goods such as electrical items, pedal cycles and jewellery need to be photographed and any identifiable markings should be recorded.

This approach provides the police with more opportunities to locate the property when searching people or carrying out warrants.

The website [www.immobilise.com](http://www.immobilise.com) can be used to record these details and may even prevent offenders taking the item in the first place. Check on-line for this site and consider using it.

**Lisette Harvey**  
**Sector Commander**  
**23 November 2012**

ED Melksham	Crime			
	November 2010 - October 2011	November 2011 - October 2012	Volume Change	% Change
Victim Based Crime	1000	1163	163	16%
Domestic Burglary	38	48	10	26%
Non Domestic Burglary	90	107	17	19%
Vehicle Crime	83	139	56	67%
Criminal Damage & Arson	215	264	49	23%
Violence Against The Person	206	225	19	9%
ASB Incidents (Year to Date)	702	562	-140	-20%

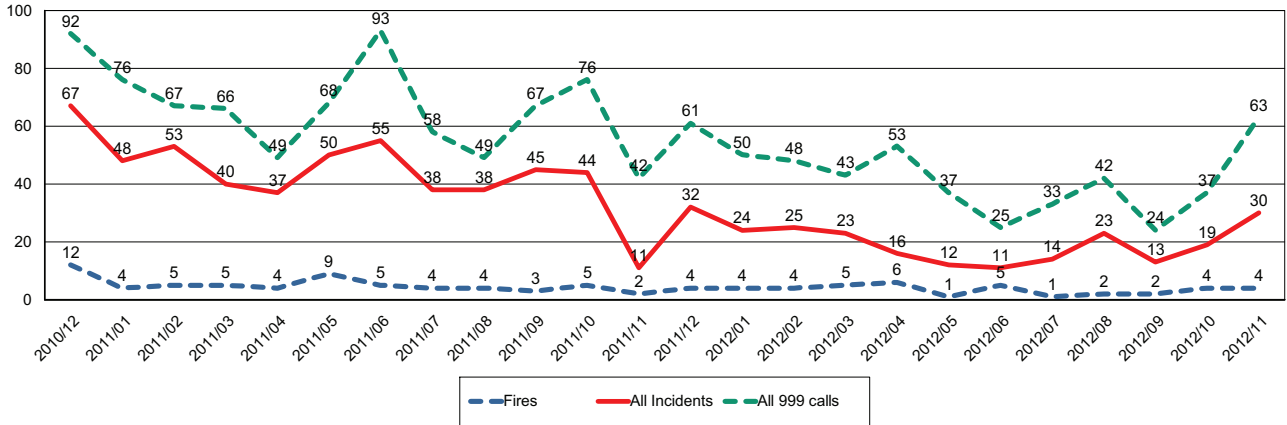




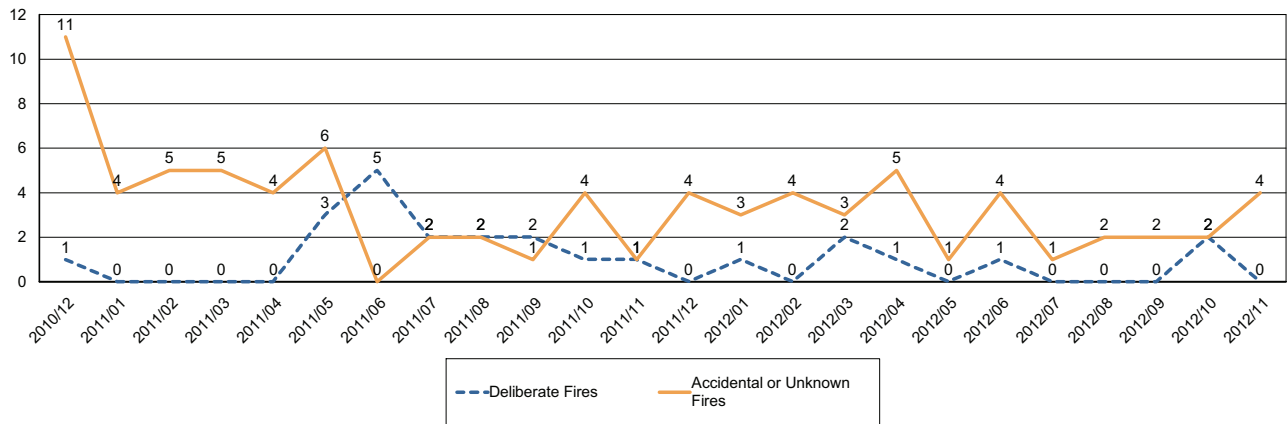
## Report for Melksham Area Board

The following is an update of Fire and Rescue Service activity up to and including November. It has been prepared using the latest information and is subject to change.

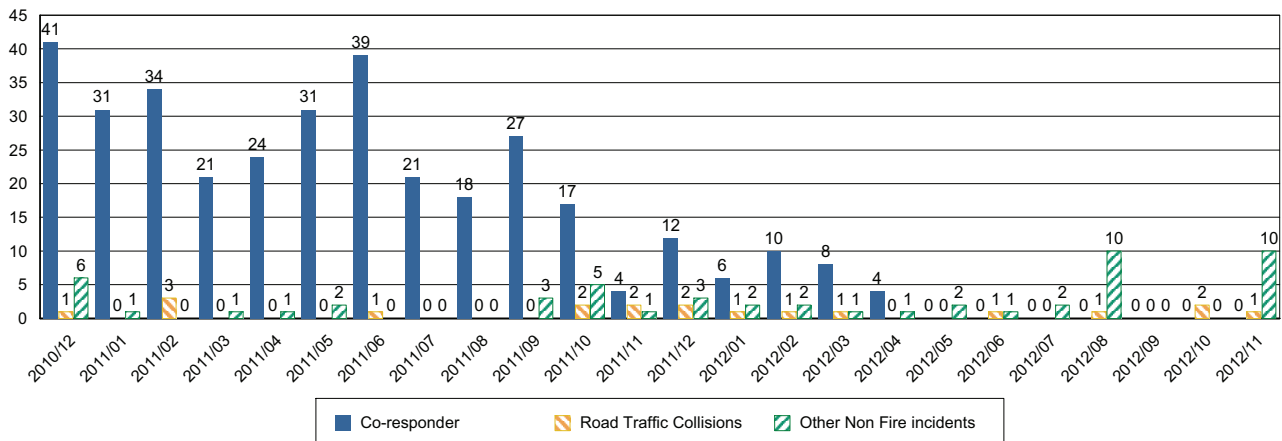
### Incidents and Calls



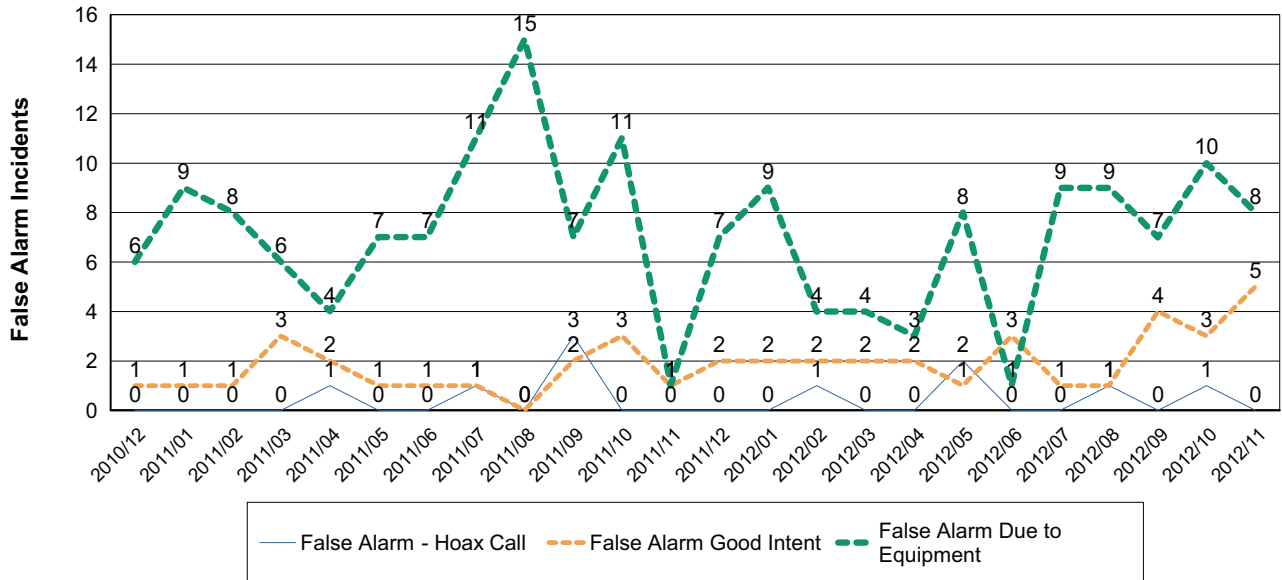
### Fires by Cause



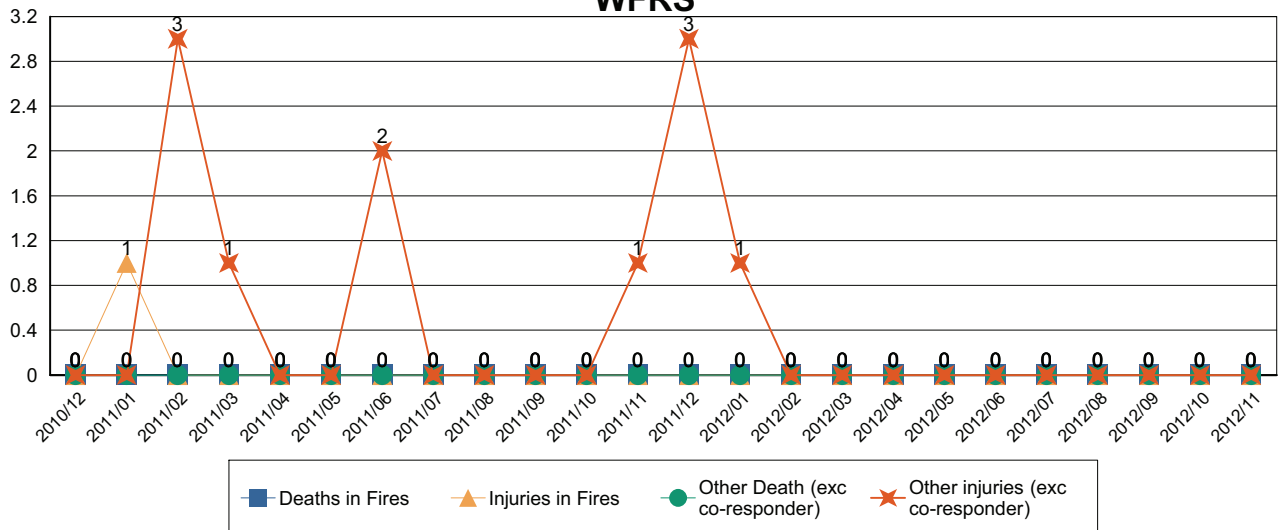
### Non-Fire incidents attended by WFRS



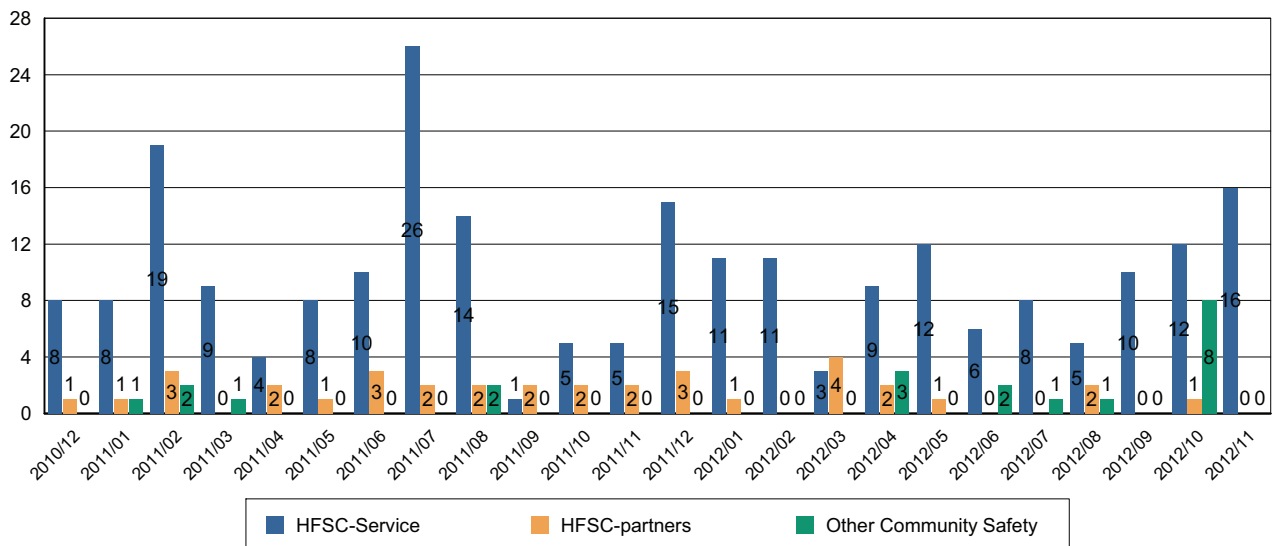
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## October 2012 update

### Pregnant women offered whooping cough jab

Pregnant women across Wiltshire are being offered the whooping cough vaccination, following a national increase in the number of cases.

The vaccination will boost short term immunity passed on by women to their babies while they're still in the womb. Newborns will still need to be vaccinated between two and four months of age, so that they continue to be protected.

GPs will be giving the vaccination to women who are at least 28 weeks pregnant, in order to optimise its effectiveness.

Whooping cough – or pertussis is a highly contagious bacterial infection of the lungs and airways. The condition usually begins with a persistent dry and irritating cough which progresses to intense bouts of coughing. These are followed by a distinctive 'whooping' noise.

The Department of Health is encouraging all women who are 28 weeks pregnant or more to have the vaccination because immunity from the vaccine will pass to your baby through the placenta, helping to protect them in their first few weeks of life

If you're approaching 28 weeks pregnant or more, please contact your GP practice to find out more about the vaccine and book an appointment to receive it.

For more information on the whooping cough vaccine in pregnancy, visit the NHS Choices website: <http://www.nhs.uk/Planners/vaccinations/Pages/Adultshub.aspx>

### Keep warm and well

Now that the clocks have changed and we have already seen temperatures plummet, NHS Wiltshire is urging people to keep warm and well this winter:

"The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu," says Medical Director Peter Jenkins; "Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take."

"It's particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor's appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It's better to wait than risk falling on the ice."

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during

- the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold (as it is at present), set the heating to come on earlier so that you're not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
  3. **If you do fall ill with flu, it's best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
  4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
  5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

#### **Where to go when you're ill**

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to [www.nhsdirect.nhs.uk](http://www.nhsdirect.nhs.uk). They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

**The next PCT Cluster Board Meeting will be held on Wednesday 28 November at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.**

Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)

# 'Understand autism'

## Wiltshire Area Boards 2012/13

**"Treat me the way they would like to be treated. Take into account my disability but remember me and my rights"** (Wiltshire resident)

### Introduction – What is autism?

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Autism is a lifelong condition that affects how a person communicates with, and relates to other people and the world around them.

Autism is a spectrum condition, which means that, while all people with autism share certain difficulties, their condition will affect them in different ways.

The three main areas of difficulty which all people with autism share are sometimes known as the 'triad of impairments'. People have difficulties with:

1. social communication (e.g. difficulty with both verbal and non-verbal language, interpreting comments very literally, while thinking that people always mean exactly what they say)
2. social interaction (e.g. difficulty recognising or understanding other people's emotions and feelings, and expressing their own, which can make it hard to fit in socially)
3. social imagination (e.g. difficulty understanding and predicting other people's thoughts or behaviour and making sense of abstract ideas or situations outside of the immediate daily routine).

**"The complexities of communication with people with autism are more than just a noisy room and speaking plainly"** (Wiltshire resident)

## Why are we going to area boards?

**“they feel alone and alienated as people will often give them a wide berth”**

(Wiltshire resident)

1. It can be hard to create awareness of autism as people with the condition do not 'look' disabled: parents of children with autism often say that other people simply think their child is naughty; while adults find that they are misunderstood. We would therefore like to share how autism affects individuals in Wiltshire so there is more understanding about the condition.
2. We have worked with a lot of local people with autism and their families to form a plan about how changes will be made. We would like to share this with you and see where your local area can support any improvements.

## Why this area is important?

- **Autism is not uncommon**

It is estimated that 1 in every 100 people have autism and therefore in Wiltshire, we estimate that over 4,500 individuals are affected by the condition.

In Wiltshire, we know about (a little over) one thousand children and adults with the condition. Many of these people will also have a learning disability or mental health problem (autism, in itself, is neither).

We therefore believe that there are over 3,500 people in Wiltshire with autism who are unknown and may not get any support from other means.

This may well be appropriate as many people with autism can live relatively independent lives, however, because of the hidden nature of the condition, many people have also said that they find it difficult to get the right understanding and support, at the right time, from the same local services as everyone else.

We think that this could affect around 2000 in Wiltshire who have a form of autism (aspergers or high functioning autism) which is 'hidden' but nevertheless, may still struggle in life.

Very often, without low level natural and community support or understanding, these individuals tend to come to the attention of statutory services later on in life; this is usually at crisis point which has a negative impact on the individual and tends to be much more intensive and costly.



**“Bewildered, not knowing where to turn”** (Wiltshire resident)

**“Prevention and support is much better than trying to pick up pieces afterwards”** (Wiltshire resident)

- **Poor outcomes**

People with autism tend to have significantly poorer outcomes than others. As an example, national research shows that only 15% of adults with autism have a job. In comparison, the employment rate for disabled people, as a whole, is 48% indicating the low rates. This is despite the fact that many people with autism have unique skills and abilities that can help a business thrive (ie. problem solving skills, attention to retail, ability to retain detailed factual knowledge, excellent memory, technical abilities etc).

**“Use of careful planning, strategy and therapeutic relationships can steer them through this [work] successfully developing their self awareness and ability to cope”** (Wiltshire resident)

- **The Autism Act 2009 places duties on local areas**

**“It seems that there is the assumption that at 18, all problems cease”**

(Wiltshire resident)

In March 2010, the first ever strategy for improving the lives of adults with autism in England was published.

This strategy set out a number of key actions and recommendations which the government decided were the most important:

1. Making sure that more people understand about autism.
2. Making it easier for adults to get a diagnosis of autism. A diagnosis is when a doctor tells someone that they have autism.
3. Making it easier for adults with autism to choose how they live, and get the help that they need to do this.
4. Helping adults with autism to find jobs.
5. Helping local councils and health services to write plans so that the adults with autism who live in their area get the help that they need.

If you would like to find out more detail about what the strategy says, please follow this link: [www.autism.org.uk/dhstrategy](http://www.autism.org.uk/dhstrategy)

## The Wiltshire Autism Partnership

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To help Wiltshire plan how to make these key priorities happen, a 'Wiltshire Autism Partnership' meet five times per year. This group includes people with autism, parent/ carers and professionals from different teams, agencies and organisations.

The group have done a lot of work to consult with local people. They have developed a strategy and are now finalising a plan detailing how the changes will be made. To view these documents, please visit:

<http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>

## How your area board can help?

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**“Awareness that certain groups in our communities are more sensitive and vulnerable.....gives me faith that this can be extended to those on the autistic spectrum”** (Wiltshire resident)

To promote more understanding and acceptance about the nature of autism in the local area: improved recognition, awareness and minor adjustments in the community would alone, contribute significantly. We would therefore welcome the opportunity to hear your views and ideas for improvements as the success of this work will be limited if there is a 'standalone' approach.

## Useful websites

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- <http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>
- <http://www.autism.org.uk/>

## Contacts

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For further information about the autism work please contact the disabilities commissioning team on 01225 718559 or email: [disabilities@wiltshire.gov.uk](mailto:disabilities@wiltshire.gov.uk)

If you are a carer or person with autism (or think you may have autism) and feel that you may need some help, please contact 0300 456 0111 and someone will be able to tell you about the process of having an assessment to see if you are eligible for support.

<b>Report to</b>	<b>Melksham Area Board</b>
<b>Date of Meeting</b>	<b>12<sup>th</sup> December 2012</b>
<b>Title of Report</b>	<b>Community Funding</b>

## **Purpose of Report**

**To ask Councillors to consider two Community Area Grant applications, two small grant applications, one councillor led initiative and the second tranche of funding for the Community Partnership.**

### **i.Community Area Grants**

**Melksham & District guides wish to apply for £1,000 for improvements to the Guide HQ**

**Melksham Scout Group wish to apply for £1,000 to replace the broken sewage drains and make more accessible the outside space at the Scout Hut.**

### **ii.Small grant applications**

**Keovil Village Hall Management Committee wish to apply for £210 towards the purchase of a projector screen.**

**Steeple Ashton Christmas lights group wish to apply for £350 towards the cost of the village Christmas tree lights and decorations.**

### **iii.Councillor led initiative**

**Councillor Jon Hubbard seeks to award extended services £4,976 to run a participatory budgeting event for young people in Melksham who will be able to bid for funding for projects and a street based youth worker.**

### **iv.Community Area Partnership**

**The Community Area Partnership wish to apply for the second tranche of funding to continue their work on the community plan on behalf of the area board**

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Melksham Area Board has been allocated a 2012/2013 budget of £49,731 for community grants, community partnership core funding and councillor led initiatives. Following allocation at previous Area Boards, this leaves a total budget of £8,528 for the 2012/2013 budget, in addition a sum of £4976 has been allocated for youth funding from a separate budget.
- 1.6. A decision has been made in 2012/2013 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2012/2013 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2012/13</li><li>• Melksham Community Area Plan</li><li>• Melksham Community Area Partnership work plan</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 1 further round of funding during 2012/13. The remaining will take place on;

- 6 February 2013

### 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of £6,283 for Grants.

### 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

### 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

### 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Melksham and District Guides	Improvements to the guide HQ	£1,000

- 8.1.1. The officer recommends this application is awarded
- 8.1.2. The application meets the grant criteria 2012/13
- 8.1.3. The application demonstrates a link to the Community Plan; provide recreational activities for young people

8.1.4. The application meets locally agreed/area board priorities

8.2. Melksham and District Guides are a not- for- profit organisation.

8.2.1. The project addresses equality and inclusion issues, enabling all young people to participate in recreation..

8.2.2. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

Ref	Applicant	Project proposal	Funding requested
9	Melksham Scout Group	To replace the broken sewage drains and make more accessible the outside space at the Scout Hut	£1,000

9.1.1. Officer recommends the application is awarded

9.1.2. The application meets the grant criteria 2012/13

8.2.3. The application demonstrates a link to the Community Plan: provide recreational activities for young people

9.1.3. The application meets locally agreed/area board priorities

9.1.4. The applicant is a not for profit organisation..

9.1.5. The project will provide a safe space for camp fire and benches for young beavers and a fire pit area for young adults.

9.1.6. Equality and Inclusion are the main focus of this project

9.1.7. If the Area Board makes a decision not to fund the project the project will need to find funding elsewhere.

## 9.2. Small Grants

Ref	Applicants	Project proposal	Funding requested
9.3.	Keevil Village Hall Management Committee	Purchase of a projector screen	£210.

9.3.1. Officer recommends the application is awarded

9.3.2. The application meets the grant criteria 2012/13

9.3.3. The application demonstrates a link to the Community Plan: supporting adults and young people.

9.3.3. The application meets locally agreed/area board priorities

9.3.4. The applicant is a not for profit organisation..

9.3.5. This project will provide an opportunity for a range of groups from within the village and parish to use ICT resources within the village hall

9.3.6. If the Area Board makes a decision not to fund the project the project will need to find more funds to progress

Ref	Applicants	Project proposal	Funding requested
9.4.	Steeple Ashton Christmas lights	Provide Christmas tree decorations and lights for village.	£3500

9.4.1. This project will enable the community to get together and gather for events around the Christmas tree in the local village. This project will provide a focus for the village, young people and older people and help to keep the community spirit-that was demonstrated during the diamond jubilee, alive. The officer recommends the small grant is awarded.

Ref	Applicants	Project proposal	Funding requested
9.5.	Councillor Led Initiative	Support extended services to run a participatory budgeting event for young people and street based youth work.	£4,976

9.5.1. This project will enable extended services to run another successful event on behalf of the Area Board for young people. The young people will put forward their plans for projects in their own locality and bid on them within a participatory budgeting format and also for the continuation of street based youth work. The officer recommends that the grant is awarded.

Ref	Applicants	Project proposal	Funding requested
9.6.	Community Area Partnership	2 <sup>nd</sup> Tranche of the funding to support the development and implementation of the local community plan	£4999

9.6.1. A full and detailed work plan is provided and the officer recommends the 2<sup>nd</sup> Tranche of the core funding for the partnership is awarded

<b>Appendices:</b>	<ol style="list-style-type: none"> <li>1. <b>Appendix 1 Grant application</b> Melksham and District Guides</li> <li>2. <b>Appendix 2 Grant application</b> Melksham Scouts</li> <li>3. <b>Appendix 3 Grant application</b> Keevil Village Hall</li> <li>4. <b>Appendix 4 Grant application</b> Steeple Ashton Village lights Group</li> <li>5. <b>Appendix 5 Grant application</b> Councillor led initiative Extended services</li> <li>6. <b>Appendix 6 2<sup>nd</sup> Tranche of Core funding application</b> Melksham Community Area Partnership</li> </ol>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail <a href="mailto:alison.sullivan@wiltshire.gov.uk">alison.sullivan@wiltshire.gov.uk</a>
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## Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350  
 where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form  
 PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE  
 CONSIDERED

### 1. Your organisation or group

Name of organisation	steeple ashton christmas lights/tree group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	village christmas lights
Please briefly tell us about the project /activity you want to organise and why  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	christmas tree, decoartions, and lights for the village green for the christmas celebrations.
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Melksham area board
Where will your project take place?	steeple ashton
When will your project take place?	december

<p><b>How will your project benefit your local community?</b></p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>the village will have a gathering on the green for all residents, with a visit from father christmas, for the turning on of the christmas lights. Mince pies and treats for the children will also be available and the aim is to bring the village together to celebrate christmas.</p>
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<p><b>How many people will benefit from your project?</b></p>	<p>the whole village</p>
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**Any other information about your project.**  
the cost is to purchase lights/decorations for the tree and a christmas tree for the village green and church.

**3. Funding**

<p><b>What will be the total cost of your project?</b></p>	<p>£ 350</p>
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<p><b>How much funding are you applying for (maximum £350)?</b></p>	<p>£ 350</p>
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<p><b>If you are expecting to receive any other funding for your project, please give details</b></p>	<p><b>Source of Funding</b></p>	<p><b>Amount Applied For</b></p>	<p><b>Amount Received</b></p>
	<p>collection in village shop</p>	<p>?</p>	<p>£15</p>
	<p></p>	<p></p>	<p></p>
	<p></p>	<p></p>	<p></p>

<p><b>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to:</b> (Please Note: we cannot pay money into an individual's bank account)</p>	<p></p>
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**4. Declaration (on behalf of organisation or group) – I confirm that...**

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

<p><b>Name:</b></p>	<p><b>Date:</b> 18/11/2012</p>
<p><b>Position in organisation:</b> coordinator</p>	

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))